



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of April 2, 2024

Present: Selectman Jason Durgin, Selectman Scott McGuffin, Selectman Ross Cunningham

Town Staff Present: Town Administrator Stephanie Giovannucci, Interim Public Works Director Adam Dow, and Police Chief Colby.

Sel. Durgin opened the public meeting at 5:00 pm.

Board recognized Stephanie Giovannucci for Employee of the Year 2023

Public Input

None

Police Department

Chief Colby informed the Board that they have posted the open positions for Patrolman and Sergeant. He added that they are still waiting on quotes for some building repairs. Additionally, they are waiting on the optics for the pistols and the order from the Dept of Correction for signs that will go with the radar system.

Public Works Department

Director Dow updated the board on a few vehicles having issues with T15 multiple issues, T20 spark plug and wires and CV warranty issues being worked on, the new pick up is at shop because it continues to run after the key is off and we walk away.

Board discussed accepting Styrofoam at the Transfer Station. Director Dow stated that when he met with Lakes Region Planning Commission, they introduced them to the program at Gilford. The Town can dispose of Styrofoam for free, we just need to purchase the bags to transport it in, this will get it out of curbside, the bags are reusable and he's hoping that if Tilton also does this that maybe the Rotary would get involved.

Cunningham/McGuffin moved to accept #6 Styrofoam at the Transfer Station. **Motion Passed.**

Director Dow informed the board that the road postings have been pulled except for gravel roads.

Town Administration

TA Giovannucci updated the board that the new accounting system is now available for each department, and the admins are now entering invoices and scanning documents, everything is being processed electronically. She added that the budget is in the system as well.

TA Giovannucci updated the board regarding the cable franchise process with Breezeline.

TA Giovannucci informed the board that she received a quote for the pavilion that was damaged due to the tree. The quote is \$3700 more than what insurance will cover because of the installation of footings. TA Giovannucci will write it up for the next meeting to review and possibly be approved. Sel. McGuffin asked if it would be ready for Old Home Day, TA Giovannucci stated she's hoping but will reach out to the contractor.

Board reviewed the Town Clerk / Tax Collectors report and the Building Inspectors Report.

New Business

None

Unfinished Business

Hodgdon Rd Cemetery – TA Giovannucci stated that she has emails out to 4 companies and should have proposals in by Monday the 15th.

Holding area and flooring – Chief Colby stated that he’s waiting on flooring, and waiting on quotes for the cell.

Employee recognition – Board discussed holding the recognitions at Town Meeting in the future.

Road work RFP’s- TA Giovannucci stated that they will need to change the Q&A meeting scheduled for Thursday due to the storm coming in.

Feasibility Study – has been posted and due May 1st.

Boards – TA Giovannucci stated that the following current members would like to renew for another term

Capital Improvements – Jared Hebert, Helen Hardenbergh, Morris Boudreau, Ken Tripple

Conservation Commission – Sterling Blackey as an Alternate, Charlie Page

Planning Board – Wayne Crowley, Mike Witzgall

Zoning Board – Amy O’Hara, Richard Honer

Cunningham/McGuffin moved to reappoint the above-mentioned members. **Motion Passed.**

Other Business

Sel. Cunningham stated that last year he was given a number of unpaid taxes which was about \$400,000, he would like to stay updated on what is owed moving forward. Sel. McGuffin stated he’s curious on the demographics of those in arrears.

TC/TC Failla stated that this summer we’d be deeding 2021 tax year that is unpaid, currently there are about 14 properties on that list. She added that they have had conversations with them during the grant that was available, informed them of the deferral program, and other assistant programs. Sel. McGuffin asked if people seem to understand the lien process, TC/TC Failla feels they do not understand, as they just sent out 170 lien notices for 2023 back taxes.

Sel. Cunningham questioned that ladder in the back of the Elm St property that is fenced off. Chief Colby will check it out.

Minutes

McGuffin/Cunningham moved to approve the minutes of March 21, 2024. **Motion Passed.**

Public Input

Ken Tomlin questioned if an emergency shelter was opened up during the storm. Board discussed and confirmed with Chief Colby that there were no calls for need of shelter so it was not opened up. Mr. Tomlin stated the Compass Classical opened.

Sel. Durgin recessed the meeting at 5:47pm.

Sel. Durgin reopened the meeting at 5:52pm

Non-Public Session

Durgin/McGuffin moved to go into Non-Public Session at 5:52 pm under NH RSA 91a;3-11 (A). Roll Call Vote – Sel. McGuffin – Yes, Sel. Durgin – Yes, Sel. Cunningham - Yes **Motion Passed.**

Durgin reconvened the public session at 6:44 pm.

Durgin/McGuffin moved to seal the minutes of the non-public session because divulgence of the information likely would adversely affect the reputation of any person other than a member of the board or render the proposed action of the board ineffective. Roll call vote, Sel. McGuffin – Yes, Sel. Durgin – Yes, Sel. Cunningham – Yes. **Motion Passed minutes are hereby sealed.**

There being no other business, Sel. Durgin adjourned the meeting at 6:45 pm

Minutes approved April 17, 2024