

**TOWN OF NORTHFIELD
CAPITAL IMPROVEMENT PROGRAM
MEETING MINUTES OF FEBRUARY 7, 2024**

Members Present: Jared Hebert, Ken Tripple, Morris Boudreau, Helen Hardenbergh
Staff Present: Stephanie Giovannucci

There being a quorum meeting was called to order by Jared Hebert at 5:30pm

Hardenbergh/Tripple moved to approve the minutes of January 10, 2024 as corrected. **Motion Passed**

- **Roads:**

Mr. Hebert stated that Public Works Director Adam Dow and he were reviewing the roads and came up with dollar amounts for the 2024 plan. They will continue to look at the remaining roads and come up with a plan and priority list soon.

Board discussed the % of inflation for the 6 year plan and reviewed roads for 2025 construction.

Mr. Hebert suggested when looking at the roads to look at other roads that can be grouped in to help keep costs down.

Board would like to see if PWD Dow could make sure the road lengths and widths are accurate on the spreadsheet. Mrs. Giovannucci will reach out to him.

Mrs. Hardenbergh stated that after the plan is complete, they should still be meeting each year to review. Mrs. Giovannucci stated that this would be the plan, and added that once the 6 year plan is in place, the committee would start meeting in Sept to prepare for the following budget year and give their final recommendations to the Selectboard.

- **Buildings:**

Board reviewed the warrant article to open the account with \$60,000 and to utilize up to \$50,000 for the feasibility study.

- **Equipment:**

Mrs. Hardenbergh stated that the grader was discussed at the Selectboard meeting. Mrs. Giovannucci added that Mr. Dow is waiting on pricing from John Deer and that they give 42% off the original price.

Board discussed the need for a grader since the one we have is a 1996 and only has 6600 hours on it. Board continued discussion on paving the rest of the gravel roads instead of purchasing a grader. Mrs. Giovannucci stated that she would have Mr. Dow come to the next meeting to explain further.

- **Trash Collection:**

Board agrees that the feasibility study will assist in looking at the Transfer Station as to what adjustments will be needed to allow household trash and to accept more recyclables and bring back construction and demo.

- **New Business:** None

- **Public Input:** None

- **Other Business:**

There being no other business the meeting was adjourned at 6:18 pm.

Minutes approved March 20, 2024