



TOWN OF NORTHFIELD

(603) 520-4122

Code Enforcement – Complaint Form

To file a complaint complete Sections 1 and 2 below and return the form to:

Code Enforcement, Northfield Town Hall, 21 Summer Street, Northfield, NH 03276 or email to inspector@northfieldnh.org.

Typical issues where Code Enforcement would become involved include but are not limited to:

- Landlord's failure to maintain minimum standards in rental units
- Construction proceeding without a permit
- Encroachment into setback areas, wetlands, etc. without a permit
- Non-compliance with approved site plans
- Operating a business without a permit

What to expect: Once a complaint is received the Code Enforcement Officer will visit the site to determine the validity of the complaint. If a violation is found, the owner will be notified and given a reasonable amount of time to correct the violations. If there is no compliance the town may seek enforcement action in District Court.

SECTION 1: ALLEGED VIOLATION

Today's Date: _____

Address: _____

Property Owner (if known): _____

Violation: _____

SECTION 2: COMPLAINANT INFORMATION

Name: _____ Signature: _____

Address: _____

Tel. #: _____ Email Address: _____

FIELD CHECK REPORT – ACTION TAKEN

Date: _____
