



Town of Northfield

SIGN PERMIT APPLICATION

Permit #: _____
Issue Date: _____
Fee Paid: _____
Check #: _____

PROPERTY OWNER(S)

Name: _____
Address: _____
Tel.#: _____ Email: _____

APPLICATION INFORMATION

Same as Owner _____ Yes _____ No _____

Name: _____
Address: _____
Tel.#: _____ Email: _____

PROPERTY INFORMATION

911 address: _____
Tax Map and Lot Number: _____ Size: _____ acres
Is the property on a public road? ____ Yes ____ No If not, how is it accessed? _____

Zoning District ____ R1 ____ R2 ____ Conservation ____ Commercial/Industrial ____

Driveway access permit number (if needed): _____

Is the property in the Groundwater Protection District? ____ Yes ____ No

Is any proposed work within 50 feet of a Wetland area? ____ Yes ____ No

Is any proposed work within a Flood Hazard Area? ____ Yes ____ No

SIGN DESCRIPTION:

PLEASE REFER TO ZONING ORDINANCE ARTICLE 12 FOR SIGN REGULATIONS

How large is the sign? _____ feet wide by _____ feet tall

Total square feet: _____

How tall is the sign at its tallest point? _____ feet

How far back from the center of the road will the sign be? _____ feet

How many sides will the sign have? _____

What materials will the sign be made of? _____

How will the sign be lit? _____

How will the sign be mounted? _____

____ on the roof of a building ____ on the side of a building
____ free standing ____ on wheels or a trailer
____ Other _____

Required scaled drawing of your sign showing size, color, color lighting and method of attachment to the building or ground, please attach to the application.



■ **Before you sign your application:**

- Have you answered all the questions?
- Does your attached sketch include all requested information?

I request a permit for the project described in this application and grant town official's permission to access my property for inspection purposes related to this project. I understand that any misrepresentation in this application, intentional or not, will invalidate approval. I understand that the project must meet all applicable state and federal codes and town requirements.

I am aware that my building permit will expire if work has not begun within six months or if construction activity ceases.

Applicant Signature: _____ Date _____

Land Owner Signature: _____ Date _____

Application Fee: \$25.00

Office Use Only

Date Received: _____ Received by: _____ Amount paid: _____ Check No.: _____

Comments: _____

___ Approved as submitted ___ Denied Permit Number: _____

___ Approved with conditions: _____

Code Enforcement Officer: _____ Date: _____

Inspections:

Date: _____ What was inspected: _____

Notes: _____

Date: _____ What was inspected: _____

Notes: _____

Date: _____ What was inspected: _____

Notes: _____

Final Inspection Date: _____